



No.IIITMK/0079/2021

July 6, 2021

**Walk-in Interview
Special Officer (ON-CONTRACT)**

Indian Institute of Information Technology and Management – Kerala [IIITM-K], a postgraduate autonomous academic institute established by the Government of Kerala, invites candidates for a walk-in interview to fill the position of **Special Officer** on contract for a period of one year.

Position	Qualifications and Experience
Special Officer	<p>Essential: Retired officers from PWD/CPWD/Engineering PSU in the position of Asst Executive Engineer or above with Degree in Civil Engineering. Candidate should have minimum 10 years experience with good knowledge in preparation of estimates, tender documents, award of work for construction of multi-storeyed buildings, maintenance of residential/Institutional campuses as per CPWD/PWD norms and other associates issues related with building construction and good experience to monitor the quality of work.</p> <p>Maximum age - 62 years, can be relaxed incase of exceptionally deserving candidates.</p> <p>Computer proficiency - Adequate knowledge in handling office softwares and Civil Engineering softwares including e-tendering independendly.</p> <p>Remuneration - Rs. 50,000 – Rs. 60,000 per month (consolidated)</p> <p>Period - One year and renewable based on performance and requirement.</p> <p>Deputation of candidates with above background can also be considered.</p>

Interested candidates meeting the above eligibility criteria may attend walk-in interview with copy of the application downloaded and duly filled, relevant certificates and self-attested copies of testimonials regarding qualifications, work experience, age proof etc at the **Kerala University of Digital Sciences, Innovation and Technology, Technocity Campus, Thonnakkal P O 695317 on 13/07/2021 at 10.30AM.**

Employer reserves the right not to fill up the posts if suitable candidates are not found. Mere fulfilling the minimum criterion does not entitle anyone eligible to be considered. The remuneration is given in the range will be fixed as per their experience and performance during the interview. Canvassing in any form would lead to automatic disqualification.

**Sd/
Registrar**

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY & MANAGEMENT - KERALA
IIITM-K, TECHNOPARK, THIRUVANANTHAPURAM 695 581
KERALA, INDIA phone: 0471-2700777 ,2527567
[An Autonomous Institution under Govt. of Kerala]



Affix a recent
Passport Size
Photograph

Application for the post of

Name:	First	Middle	Last
Father's name			
Permanent Address:		Present Address:	
City / Pin Code:		City / Pin Code:	
Phone with STD code :		Mob:	
E-mail:		LinkedIn :	
Emergency Contact Number			
Date of Birth:		Age:	
Place of Birth, District & State:			
Marital Status:	Married: Yes/No	Gender:	Male / Female/ Other
Nationality:		Passport No.:	
Languages Known			
Mother Tongue			
Religion			
Whether belong to	SC/ST OBC Ex-Servicemen		
Whether physically handicapped?	If Yes give details: Disability category: % of Disability:		
Identification Marks	1. 2.		

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Give a brief summary of your experience:

Extracurricular activities and details of membership of Professional Bodies:

Distinction, Honors, Achievements, Awards received (academic and community):

Any Additional Information:

Name of the Referee :
Address :
E-Mail :
Contact No. :

I hereby declare that the information given above is true to the best of my knowledge.

Signature of the Applicant:	
Date:	Name of the Applicant: