

Indian Institute of Information Technology & Management-Kerala

Process for E-Grantz – Application Process

This document explains what are the steps that a student should follow to apply for a scholarship available at E-Grantz, What are the details that you need to keep in mind while filling the online scholarship application? Get a detailed step-by-step application procedure for E-Grantz scholarships hereunder. Also, if you are unable to fill the application online and you are studying at an institution listed on the portal, you can submit your application through the institution.

Step 1: Collect required documents from IITM-K office

- Download provisional offer letter from the admission portal
- Apply and collect required certificates from IITM-K by filling the online form:
<https://forms.gle/cUusDhKUK3jPiT8W8>
 - a) Bonafide certificate
 - b) Bonafide Certificate for Hostel

Step 2: One-time registration

- Visit the <https://www.egrantz.kerala.gov.in/>
- Click on “One-Time Registration” button given in the bottom.
- Provide student’s Aadhaar number and name (as on Aadhaar).
- Click on “Validate Aadhaar”.
- Fill in further required details such as mobile number, birth date, email id and password.
- Click on “Register”.

Step 3: Student Login

- After the successful registration, the students need to log in to the user dashboard by using the registered email id and password.

Step 4: Complete the Profile

- After successful login, the students are required to complete their profile.
- Fill in all required details mentioned in the five sections namely, basic details, other details, bank details, upload details and institution details.

Step 5: Apply for the scholarship

- After completing the profile, the students are required to click on “Apply for Scholarships – Post-Matric”.
- A list of scholarships for which the students are eligible to apply will appear.
- Select the scholarship you want to apply for and start the application.
- Fill in all required details.
- Upload all supporting documents.
- Finally, submit the application form.

Step 6: Sending the completed application to IIITM-K

- After submitting take the application form print out
- Sign the application
- Send the scanned copy of application to academicoffice@iiitm.ac.in keeping cc to srikripa.v@iiitm.ac.in

Step 7: Verification

- IIITM-K academics department verifies the student's details with the submitted documents and forward it to the e-grantz office.