

On behalf of Indian Institute of Information Technology & Management Kerala (IIITMK), **Director** invites offers on Two Bid system for the supply & Installation of “**Colour Laser Printer(1 No)**” with the following specifications.

Detailed Specification

Sl. No	Specifications	Compliance (Yes/ No)
1.	Automatic Document Feeder Capacity	Minimum 600 sheets
2.	Duplex Printing	Automatic
3.	ENERGY STAR	Yes
4.	Ethernet	Yes
5.	Form Factor	Desktop
6.	Resolution (B&W)	>= 1200 x 2400 dpi
7.	Black And White Print Speed	>30ppm
8.	Color Print Speed	>30 ppm
9.	Memory	>= 2 GB
10.	Monthly Volume	> 150000
11.	True Color Print Resolution	>= 1200 x 2400 dpi
12.	Media Feeders	Input tray: 1 x automatic - 520 sheets Bypass tray: 1 x automatic - 100 sheets
13.	Number Of Input/Multipurpose Trays	Minimum 2
14.	Ports	Minimum 1 USB
15.	Processor Speed	> 1 GHz
16.	RAM Installed	>= 2 GB
17.	Touchscreen	Yes
18.	USB Direct Printing	Yes
19.	Warranty	Minimum 1-year

General Terms and Conditions

- Tender Documents shall be available only on the Internet and shall not be available for sales elsewhere. Cost of tender document, 0.2% of the tender value rounded to nearest multiple of 100, subject to minimum of Rs. 400 and maximum Rs.1500/- + GST(18%) as applicable to be submitted along with the tender.
- Supplier will have to pay penalty on non-delivery after expiry of delivery date @ 0.5% per week subject to maximum of 10%.
- Supply at Maker Village, KINFRA, Hi-Tech Park Zone, Kalamassery, Kochi. Delivery / installation should strictly be completed within the stipulated period of delivery i.e. **Four Weeks**
- If any equipment or part thereof is lost or found defective during transit, the supplier shall immediately arrange for the supply of the equipment or part thereof as the case may be.
- IIITMK reserves the right to cancel the order in case the materials are not supplied within the stipulated period or non - fulfillment of contractual obligations.
- The tenderer must pay earnest money along with his tender as given in the notice inviting tenders failing which the tender will be summarily rejected. Earnest Money Deposit of Rs. 2100/- be paid as demand draft favoring The Director, IIITMK payable at Trivandrum. No interest shall be paid by IIITMK on the Earnest Money Deposited by the tenderer. EMD of unsuccessful bidders will be returned without any interest, upon finalization of contract or on expiry of validity of offer. EMD of the successful tenderer will be returned without any interest, after receipt of performance security.
- IIITMK shall make payment within 30 days of satisfactory installation and acceptance of the items supplied and issue of warranty certificate. Any condition for payment of advance shall not be acceptable to IIITMK. In case of any defects to the materials supplied by the bidder, it should be replaced prior to release of the payment. 100% of the contract amount shall be released through after commissioning, training and acceptance of the instrument and submission of Bank Guarantee for 5% contract value as performance warranty with a validity of 60 days from the date of completion of warranty period.
- Warranty/ Support: The items dispatched by the schedule of requirement shall carry minimum One year of replacement warranty from the date of acceptance of the items by IIITMK. Warranty shall include free maintenance including free replacement of parts. The defects, if any, shall be attended to on immediate basis but in no case any defect should remain unattended for more than 48 hours. The defects, if any, during the guarantee/ warranty period are to be rectified free of charge by arranging the replacement wherever necessary.
- Quoted rate: The quoted rates shall be inclusive of all taxes and also the bidder shall include charges like GST, freight, handling, loading, unloading, insurance premiums and placement at the facility and commissioning and installation and shall remain firm throughout the contract period. No compensation will be paid in case of any upward revision in the statutory taxes and levies or introduction of new taxes and levies.
- Bidder shall be responsible for commissioning of the supplied device without any additional cost to the buyer. The bidder shall clearly mention delivery schedule in the offer

- The bidder /OEM should have established after sales service team in India.
- IIITMK -Maker Village is eligible for GST at concessional rate. – As per Govt. of India Notification No.47/2017- Integrated Tax (Rate) dt. 14.11.2017, IIITMK- Maker Village is eligible for GST at concessional rate of 5 percent. Buyer shall provide necessary documents in this regard
- The bidders shall submit their price bid on delivery at Maker Village Kochi basis
- Payment Terms - 100% of the contract amount shall be released after commissioning, training and acceptance of the instrument and submission of Bank Guarantee for 5% contract value as performance warranty with a validity of 60 days from the date of completion of warranty period.
- The bidder shall provide standard manufacturer's warranty for the supplied device/instrument, Should be minimum one year. The warranty period shall commence after delivery of product at Maker Village, Kochi.
-
- Firm period of Tender will be 90 days from the date of notification.
- The due date will be on 05/08/2019 at 3PM & bid opening on same day at 3.30PM
- IIITMK reserves the right to accept any quotation and to reject any or all quotations. .

Place: Technopark
Date: 22/07/2019

Director

IIITM-K
Financial Bid
Tender Enq. No. _____

Total amount for providing following items at Maker Village as per the terms and conditions contained in the Tender document shall be Rs. _____ (Rupees. _____) including all taxes.

Sl. No.	Description	Qty	Amount
1	Colour Laser printer	1	
Grand Total			

[To be submitted in Letter Head of supplier]

TENDER FORM

To,
The Director
IIITMK, Technopark Campus,
Karyavattom PO
Trivandrum 695581

Dear Sir,

Sub: Bid form
Ref: IIITMK/ 0688 /19

1. Having examined the conditions of tender contract, the receipt of which is hereby duly acknowledged. i/we undersigned, offer to supply all hardware & software and execute all works in conformity with tender specifications referred above and also to the said terms & conditions from the sum shown in the commercial bid(s) attached herewith and made part of this bid.
2. I / We undertake, if our Bid is accepted to complete delivery & commissioning of all Items specified in the contract within 4 weeks calculated from the date of issue of your purchase order/LOI.
3. We understand that you are not bound to accept the lowest or any bid, you may receive.
4. I / We affirm that I / We have enclosed the acceptance of all terms and conditions and also all brochures detailing the technical specification of the items quoted by me/us.
5. I / We hereby confirm that all the items supplied are in proper working condition and tested successfully.
6. The tender document for the works mentioned above have been obtained by me from the URL ***<http://www.iiitmk.ac.in/notifications/tenders>***, the official website of IIITM-K and I / we hereby certify that I / we have read the entire terms and conditions of the tender document, which shall form part of the contract agreement and I / we shall abide by the conditions / clauses contained therein.
7. My /our GST & PAN Numbers are as follows.

GST Registration Number.

PAN Number.

8. Dated thisday of..... 201.....

Duly authorized to sign the bid for and on behalf of -----

[To be submitted in letter head of the supplier]