

On behalf of INDIAN INSTITUTE OF INFORMATION TECHNOLOGY & MANAGEMENT – KERALA (IIITMK), the Registrar invites offers for the supply of following items from experienced and qualified vendors.

### 1. Digital Video Camera (1 no)

Digital, single-lens reflex, AF/AE camera with built-in flash
Recording media: SD memory card
Lens mount: Suitable for Macro lens (Detachable lens socket)
Effective pixels: 16.0 -18.0 megapixels
Magnification: Approx. 0.8x ( $-1m^{-1}$ with 50mm lens at infinity)
Shutter speed: 1/4000sec. to 30sec
Built-in flash: Approx. 9.2 / 30.2 (ISO 100, in meters / feet) or approx. 13 / 42.7
Recording size and frame rate: 1920 x 1080
Video snapshots: Settable to 2sec. / 4sec. / 8sec.
Warranty: As per manufacturer

### 2. Macro lens (1 no)

Focal Length & Maximum Aperture: 28mm f/3.5
Light source:: Inbuilt light source facility
magnification: 1.2 xs
Diagonal Angle of View: 51°55'
Closest Focusing Distance : Normal Mode: 0.318 ft./0.097m: Super
Macro Mode : 0.305 ft./0.093m
Max. Diameter x Length, Weight : 2.4 x 1.8 in. (lens retracted),

### 3. Aluminum Monopod (1 no)

Max Height: 50 -61"(Inch)
Closed Length: 14.6"(Inch)
Sections: 5
Weight: 300 -350 gm.

#### Terms & Conditions

- Item offered must be standard , branded and of reputed make..
- Replacement/Warranty/guarantee terms of the product offered should be as per manufacturer policy
- Materials must be properly packed against any damage and insured except where hand delivery is proposed.
- Delivery / installation at the store should strictly be completed within the stipulated period of delivery i.e. four weeks
- Supplier will have to pay penalty on non-delivery after expiry of delivery date @ 0.5% per

week subject to maximum of 10%.

- Supply at IIITM-K, Technopark, Karyavattom, Trivandrum
- Technical literature/ hand book /data sheets if any etc. must be sent along with the bid.
- Equipment must be provided with the stipulated guarantee against manufacturing and functional defects and the date of warranty shall commence from the date of acceptance/ taking over in good condition.
- Equipment supplied will be subjected to performance tests and in case the articles do not function / reach the expected standard, the suppliers are liable to replace the items free of cost at site. Cost of returning faulty goods will be to supplier's account.
- Prompt and efficient after sales service must be rendered free of cost within the guarantee period by the supplier.
- If any equipment or part thereof is lost or found defective during transit, the supplier shall immediately arrange for the supply of the equipment or part thereof as the case may be.
- IIITMK reserves the right to cancel the order in case the materials are not supplied within the stipulated period or non - fulfillment of contractual obligations.
- IIITMK shall make payment within 30 days of satisfactory installation and acceptance of the items supplied and issue of warranty certificate. Any condition for payment of advance shall not be acceptable to IIITMK. In case of any defects to the materials supplied by the bidder, it should be replaced prior to release of the payment.
- Warranty/ Support: The items dispatched by the schedule of requirement shall carry warranty as per manufacture's policy from the date of acceptance of the items by IIITMK. Warranty shall include free maintenance including free replacement of parts. The defects, if any, shall be attended to on immediate basis but in no case any defect should remain unattended for more than 48 hours. The defects, if any, during the guarantee/ warranty period are to be rectified free of charge by arranging the replacement wherever necessary.
- Quoted rate: The quoted rates shall be inclusive of all taxes and also the bidder shall include charges like GST, freight, handling, loading, unloading, insurance premiums and placement at the facility and commissioning and installation, and two days training for three persons and this shall remain firm throughout the contract period. No compensation will be paid in case of any upward revision in the statutory taxes and levies or introduction of new taxes and levies.
- Firm period of Tender will be 90 days from the date of notification.
- IIITMK reserves the right to accept any quotation and to reject any or all quotations.

Place: Technopark

Date: 12/03/18

Registrar

**IIITM-K  
Technical Bid**

Tender Enq. No. \_\_\_\_\_

**1. Digital Video Camera (1 no)**

Specification	Compliance (Yes/No)
Digital, single-lens reflex, AF/AE camera with built-in flash	
Recording media: SD memory card	
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Recording size and frame rate: 1920 x 1080	
Video snapshots: Settable to 2sec. / 4sec. / 8sec.	
Warranty: As per manufacturer	

**2. Macro lens (1 no)**

Specification	Compliance (Yes/No)
Focal Length & Maximum Aperture: 28mm f/3.5	
Light source: Inbuilt light source facility	
magnification: 1.2 xs	
Diagonal Angle of View: 51°55'	
Closest Focusing Distance : Normal Mode: 0.318 ft./0.097m: Super	
Macro Mode : 0.305 ft./0.093m	
Max. Diameter x Length, Weight : 2.4 x 1.8 in. (lens retracted),	

**3. Aluminum Monopod (1 no)**

Specification	Compliance (Yes/No)
Max Height: 50 -61"(Inch)	
Closed Length: 14.6"(Inch)	
Sections: 5	
Weight: 300 -350 gm.	

**IITM-K**  
**Financial Bid**  
**Tender Enq. No. \_\_\_\_\_**

Total amount for providing **following items (1 no each)** at IITM-K as per the terms and conditions contained in the Tender document shall be Rs. \_\_\_\_\_ (Rupees. \_\_\_\_\_) including all taxes.

<b>#</b>	<b>Description</b>	<b>Price</b>
1	Digital Video Camera (1 no)	
2	Macro lens (1 no)	
3	Aluminum Monopod (1 no)	

[To be submitted in letter head of the supplier]

**TENDER FORM**

To,  
**The Director**  
IIITMK, Technopark Campus,  
Karyavattom PO  
Trivandrum 695581

Dear Sir,

Sub: Bid form  
Ref: IIITMK/        /18

1. Having examined the conditions of tender contract, the receipt of which is hereby duly acknowledged. i/we undersigned, offer to supply all hardware & software and execute all works in conformity with tender specifications referred above and also to the said terms & conditions from the sum shown in the commercial bid(s) attached herewith and made part of this bid.
2. I / We undertake, if our Bid is accepted to complete delivery & commissioning of all Items specified in the contract within 4 weeks calculated from the date of issue of your purchase order/LOI.
3. We understand that you are not bound to accept the lowest or any bid, you may receive.
4. I / We affirm that I / We have enclosed the acceptance of all terms and conditions and also all brochures detailing the technical specification of the items quoted by me/us.
5. I / We hereby confirm that all the items supplied are in proper working condition and tested successfully.
6. The tender document for the works mentioned above have been obtained by me from the URL ***<http://www.iiitmk.ac.in/notifications/tenders>***, the official website of IIITM-K and I / we hereby certify that I / we have read the entire terms and conditions of the tender document, which shall form part of the contract agreement and I / we shall abide by the conditions / clauses contained therein.
7. My /our GST & PAN Numbers are as follows.

GST Registration Number. ....

PAN Number. ....

8. Dated this .....day of..... 201.....

Duly authorized to sign the bid for and on behalf of -----

[To be submitted in letter head of the supplier]